



Big C Student Fee Referendum

Student Initiated Projects Call for Proposals - Spring 2018

What is the Big C?

Passed by student referendum in April 2017, The Big-C (Big Community) Fee Referendum expanded staffing (student and permanent), programs, and services, including funding for student initiated projects, offered through the Centers for Educational Justice & Community Engagement (EJCE) that serve the Berkeley community. EJCE serves all students by fostering communities, providing support and educational services to the campus as a whole. EJCE is African American Student Development (AASD) | Asian Pacific American Student Development (APASD) | Chicanx Latinx Student Development (CLSD) | Multicultural Community Center (MCC) | Native American Student Development (NASD) | Gender Equity Resource Center (GenEq).

What is the Student Initiated Projects Fund?

EJCE recognizes that there is a greater need for programs and projects for communities than can currently be provided. Allocating approximately 9% of the Big C fee allows for student-initiated diversity, multicultural and equity projects and programs for graduate and undergraduate students and communities. This will support students' ability to create and lead programs that are relevant to their current interests and direct needs.

ELIGIBILITY

1. Proposals for projects and initiatives may only be submitted by undergraduate or graduate students who will be registered at the time of funding disbursement to the project. These student-initiated projects may be submitted on behalf of any of the following: a UCB Registered Student Organization (RSO) through the LEAD Center or a campus department; a group of students not affiliated with a particular organization or an individual student.
2. Only registered student organizations (RSO) with the LEAD Center, ASUC, Graduate Assembly or are supported by campus department (e.g. Physics, EOP, Ethnic Studies, Biology Scholars Program, etc) may apply for recurring funds of up to 5 years. Individual or groups of students not affiliated may only apply for one time funding
3. Individual or groups of students that are not affiliated with campus entity such as a RSO, ASUC, Graduate Assembly, campus department etc must find a campus administrative sponsor¹ who is willing to assist with the management of funding such as purchases, reimbursements, facilities reservations etc.
4. Individual or groups of students who apply for funding of \$1000 or less must seek administrative sponsorship through a Big C affiliated office (AASD, APASD, CLSD, GenEq, MCC or NASD) prior to submission of the proposal.
5. Proposals may not be submitted on behalf of a campus department, administrative or academic, with a primary goal of enhancing or supplementing their budget.

Types of funding

¹ Campus administrative sponsor can be any representative of a unit that will be a partner with RSO, student group or individual and can provide a chartstring/account for funds dispersal and management



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1. **Recurring:** Proposal may be submitted requesting funding for up to 5 years. Only registered student groups are eligible to apply for recurring funds.
2. **One-time:** Proposals may be submitted requesting funding for a single event, project within one year. Funding expenditures must be initiated within 6 months of disbursement and the project and all business processes (reimbursements, etc) completed within 18 months of disbursement.
3. Spring 2018 allocations will consider retroactive funding for this one-time only for the 2017-2018 Academic year to account for only one call for proposals in the year.

ALLOWABLE COSTS

All Berkeley undergraduates and graduates pay The Big C fee of \$29 per semester. By policy, Big C revenues are designated to cover services and programs that directly benefit students and are complementary to, but not a part of, the core instructional program.

These services and programs include, but are not limited to:

- operating and capital expenses for services related to the physical and psychological health and well-being of students;
- social, recreational, and cultural activities and programs;
- services related to campus life and campus community;
- technology expenses directly related to the services; and
- career support

Big C student-initiated projects must clearly advance inclusion, understanding and access particularly as these related to underrepresented and marginalized communities at UC Berkeley.

HOW TO APPLY

Complete the online application form, available at bigc.berkeley.edu

Each individual or group applying must have one representative who attends one of three information sessions prior to the application deadline.

ACCOUNTABILITY and FIDUCIARY

Each project must appoint at least one student who will be responsible to provide tracking of expenditures as well as submitting a mid-year and end-of-year report and evaluation. Guidelines for tracking expenditures and handling unspent funds will be given at info sessions and with notice of granting of application.

SUBMISSION DEADLINE

Applications are due 11:59pm Friday March 16, 2018

INFORMATION SESSIONS

Three information sessions will be held prior to the application deadline.

- Tuesday March 6, 2018 2:30-3:30pm - Gender Equity Center, Cesar Chavez Student Center
- Wednesday March 7, 2018 1:30-2:30pm - 242 Cesar Chavez Student Center
- Wednesday March 14, 2018 11:00am - 12:00pm - 242 Cesar Chavez Student Center



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REVIEW AND APPROVAL PROCESS

Proposals will be reviewed by the Big C Advisory Committee, with the intent of making decisions by the first week in April and distributing funds thereafter.

Big C Advisory Board has a voting membership that includes seven student representatives and two staff representatives.

- One elected ASUC representative (Appointed by ASUC President):
 - Senator Hanni Hussein
- One elected Graduate Assembly representative (Appointed by GA President):
 - Maria Vanegas
- One representative from the Committee on Student Fees (Appointed by CSF):
 - John Samec
- Two student representative from the GenEq/MSD spaces(Application Process):
 - One undergraduate student: Ebony Adkins
 - One graduate/professional school student: Luis Tenoreo

Two at large student representatives (Application Process):

- One graduate/professional school student: Hannah Raslan
- One undergraduate student: Neem Patel

One staff representative from GenEq (Rotating GenEq Staff) :

- Billy Curtis, Executive Director GenEq[Co-chair]

One staff representative from MSD (Rotating MSD Staff):

- Phenocia Bauerle, Director NASD [Co-chair]

Total Members: 9

CONTACT

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